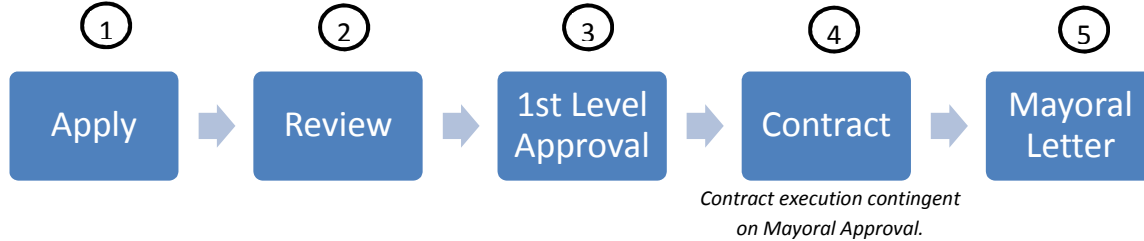


Downtown South Bend Municipal Riverfront Development District Liquor License Process Overview

APPROVAL PROCESS:



1. Applicant completes the Riverfront License Application and submits to Downtown South Bend, Inc. (DTSB) along with a copy of their completed ATC Application for New or Transfer permit.
2. The Riverfront License Review Committee will review the application electronically and then schedule a public meeting with the applicant.
3. The Riverfront License Review Committee will make a recommendation to either approve or deny. Approved applications will be forwarded to the Mayor's office - denied applications will not.
4. Approved applicant will enter into a written commitment/contract with the City to comply with any Local Rules and conditions that the City places on the operation (see eligibility requirements below). Full contract execution is ultimately contingent on Mayoral approval.
5. Mayor will review the recommendation of the Riverfront License Review Committee. If the mayor also approves, then the applicant will be provided with the approval letter from the Mayor needed for the ATC application.

Who will be involved?



1. The Applicant
2. Downtown South Bend, Inc. as process coordinator
3. A 5-person **Riverfront License Application Review Committee** consisting of:
 - a. The Community Investment Director or designee
 - b. City Council designee
 - c. A member of the Redevelopment Commission
 - d. A DTSB representative
 - e. A mayoral designee
4. The Mayor

